Discipline Policy

☑	1-B.2	Annually by August 1, each public school district shall post its written discipline policy on the district website under State – Required Information.

SECTION VI: STUDENT CODE OF CONDUCT

The PINECREST Board of Directors and the Superintendent may establish written policies, rules, and regulations of general application governing student conduct in all schools. In addition, each Principal, within his or her own school, may establish certain rules and regulations in line with those established by the Board and the Superintendent.

Any conduct that causes or creates a reasonable likelihood that it will cause a substantial disruption in or material interference with any school function, activity, or purpose, or that interferes or creates a reasonable likelihood that it will interfere with the health, safety, or well-being or the rights of other students is prohibited.

The PINECREST Board of Directors has authorized detention, suspension, and expulsion as methods of disciplining students. The Board of Directors has also given authority to the Superintendent or designee to use any of these disciplinary actions which, in his or her judgment, is appropriate for the violation. The PINECREST Academy Student Code of Conduct includes a minimum consequence of a student warning and a maximum consequence of long-term suspension or expulsion.

Jurisdiction:

The school may discipline a student for any violation of the Code committed while a student is: 1. On school property

2. Attending any school-related or school-sponsored activity, so long as the student is under the direction of a school employee.
3. On the school property of another school district during a PINECREST Academy event.

4. Attending another district's school-sponsored or school-related activity when a student is sponsored or authorized by PINECREST.
5. Involved in retaliation toward a school employee or volunteer, no matter when or where it takes place.
6. Convicted of a felony or misdemeanor.
7. Involved in cyber activity that directly affects the education environment of PINECREST Academy students.

*In addition to disciplinary consequences, misdemeanor and felony offenses committed on campus may be reported to an appropriate law enforcement agency.

School-Wide Rules Students shall:

- Demonstrate courtesy at all times;
- Behave in a responsible manner, always exercising self-discipline and control;
- Attend all classes, regularly and on time;
- Be prepared for each class;
- Meet school standards for grooming and dress;
- Obey all campus and classroom rules;
- Respect the rights of others, including property and facilities of the school;
- Cooperate with and assist school personnel, including volunteers, in maintaining safety, order and discipline;
- Adhere to all requirements of the currently-adopted Code of Conduct.

Behavior Management/Consequences

Teachers are in charge of their classrooms. Each teacher will set up an age-appropriate classroom management plan approved by administration that will include classroom rules/expectations with procedures that will be followed for violations.

Discipline Point System (DPS)

PINECREST Academy has implemented a Discipline Point System ("DPS") in which students are given "DPS points" for unacceptable behavior. All teachers and staff will use this system. All parents/guardians are able to monitor DPS as well as periodic discipline reports.

Rules of Discipline Point System:

1. Minor behavioral infractions are assigned numerical points.
2. Each teacher is required to implement and enforce the DPS system.
3. The teacher shall fill out a referral and contact the Dean of Students, if misbehavior continues after points are assigned.
4. Accumulation of **15 DPS** points within a semester shall result in a warning letter regarding behavior.
5. Accumulation of **30 DPS** points within a semester shall result in assignment to Saturday Detention.

a. Failure to attend Saturday detention shall result in the student being assigned one day in school suspension
b. Students accruing 30 DPS points may receive a behavior plan created by their classroom teachers.

6. Accrual of **45 DPS** within a semester shall result in an additional Saturday Detention and a parent conference. Students may be referred to a school counselor or a behavior management plan may be implemented.
7. Accrual of **60 DPS** within a semester shall result in one day in-school suspension.
8. Accrual of **75 DPS** within a semester shall result in a one day in-school suspension and parent conference with warning of consequences for continued behavior.
9. Accrual of **90 DPS** or more within a semester may result in two days in-school suspension.
10. Accrual of **105 DPS** or more within a semester may result in 3 out of school suspension days and creation of a behavior plan in coordination with the school counselor and guardian (also 504/IEP coordinator if applicable).
11. Accrual of **135 DPS** or more within a semester may result in Senior Director of Schools Review.
12. Accrual of **165 DPS** or more within a semester may result in Senior Director of Schools Review.
13. Accrual of **195 DPS** or more within a semester may result in Senior Director of Schools Review.
14. Accrual of **210 DPS** or more within a semester may result in a Superintendent Review.
15. Accrual of **240 DPS** or more within a semester may result long term suspension or expulsion recommendation

PINECREST Academy shall not use out-of-school suspension or expulsion for a student in kindergarten through grade five (KG-5) except;

- in cases when a student's behavior either poses a physical risk of harm to himself or herself or to others, or causes a serious disruption that cannot be addressed through other means
  (OR)
- if this behavior is so unruly, disruptive, violent or abusive that it interferes with the teacher's ability to teach or other's ability to learn.

Disciplinary Process:

The Superintendent/Principal will handle all disciplinary referrals for the campus.

The Administration may suspend a student for up to 3 school days during the course of an investigation.

Before a student is assigned any consequences, the administration will:
-Notify the student of the accusations against him/her.

-Allow the student to make a statement regarding the incident; and
-Determine whether the student's conduct warrants suspension, by investigating the situation.

If the conduct warrants any disciplinary action, the Superintendent/Principal will notify the student and his/her parent by phone, email, or in person, including the reasons for suspension and any appeal options.

The student shall receive credit for work missed during the period of suspension if the student makes up the work missed within the same number of school days the student was absent on suspension. It is the student's responsibility to obtain all make-up work from teachers.

A Discipline Committee will be formed to review decisions regarding student discipline. The committee will be composed of faculty and staff members appointed by Administration, and the assigned members will serve throughout the school year. The committee will review offenses under the Code of Conduct, ONLY when the Superintendent/Principal is not able to make a decision based on clear facts. The discipline committee will meet weekly, if needed. Students pending assignment of cases and consequences for short term suspensions will be assigned to ISS in the meantime. The Administration will review the Discipline Committee's recommendations and will issue an appropriate consequence under the Code of Conduct. Out-of-school suspensions will be submitted to the Superintendent/Principal or their designee for approval, especially in cases involving K–5 students or when the behavior falls under the provisions of Act 565, the Teacher Protection Act.

Short-term suspensions may be appealed to the principal within 1 school day.

Prior to recommending any expulsion or long-term suspension consequence to the board, the case will be reviewed by the Superintendent/Principal or his designee.

Long Term Suspension or Expulsion:
The PINECREST School Board may expel a student for a period longer than ten (10) school days for violating the District's written discipline policies. The Superintendent may make a recommendation of expulsion to the PINECREST School Board for certain student conduct. Students pending expulsion or long term suspension shall not attend school.

The Superintendent or his/her designee shall give written notice to the parents, legal guardians, persons having lawful control of the student, or persons standing in loco parentis that he/she will recommend to the Board that the student be expelled for the specified length of time and state the reasons for the recommendation to expel. The notice shall give the date, hour, and place where the Board will consider and dispose of the recommendation.

The President of the Board, Board attorney, or other designated Board member shall preside at the hearing. The student may choose to be represented by legal counsel. The district administration and Board may also be represented by legal counsel. The hearing shall be conducted in open session of the Board unless the parent, legal guardians, persons having lawful control of the student, or persons standing in loco parentis or student if age eighteen (18) or older, requests that the hearing be conducted in closed session. Any action taken by the Board shall be in open session.

During the hearing, the Superintendent or designee, or representative will present evidence, including the calling of witnesses that gave rise to the recommendation of expulsion. The student, or his/her representative, may then present evidence, including statements from persons with personal knowledge of the events or circumstances relevant to the charges against the student. Formal cross-examination will not be permitted; however, any member of the Board, the Superintendent, or designee, the student, or his/her representative may question anyone making a statement and/or the student. The presiding officer shall decide questions concerning the appropriateness or relevance of any questions asked during the hearing.

The Superintendent shall recommend the expulsion of any student for a period of not less than one (1) year for possession of any firearm prohibited on the school campus by law. The Superintendent shall, however, have the discretion to modify the expulsion recommendation for a student on a case-by-case basis.

The Superintendent and the PINECREST Academy School Board shall complete the expulsion process of any student that was initiated because the student possessed a firearm or other prohibited weapon on school property regardless of the enrollment status of the student.

Offenses:

Explanation	Explanation	Level 0 (DPS	DPS #	**Level 1**	**Level 2**	**Level 3**	**Level 4**
Alcohol	41.Use, possession, sale, arranging or attempting to arrange to distribute, or being under the influence of marijuana, controlled substances or illicit drugs, alcoholic beverages, or any other illegal or prohibited substances, on school premises or during any school activity, regardless of location						X

Assault	42. Assault of any kind, of any person. More serious than "harm".						X
Behavior	20.Any deliberate behavior intended to intimidate, embarrass, or otherwise disrespect a faculty or staff member				X		
Behavior	21.Unruly, disruptive, or abusive behavior that interferes with the teacher's ability to effectively communicate with students				X		
Behavior	10.Disruptive or inappropriate behavior, including non-compliance and insubordination			X			
Behavior	Antagonistic behavior	X	2				
Behavior	Inappropriate cafeteria or hallway behavior (including sharing food or drink)	X	2				
Behavior	Not on assigned task	X	3				
Behavior	Inappropriate behavior towards another student	X	3				
Behavior	Horse-playing/Running/Screaming	X	3				
Behavior	Disturbing class	X	3				
Behavior	Disrespectful behavior/comments to teacher	X	4				
Body fluids	22.Intentional misuse of bodily fluids				X		
Bullying	31. Bullying (see bullying policy for more details)					X	
Bus	11.Failure to follow the bus safety and behavior plan			X			
Cell phone	12.Use of the phone during the day without permission from authorized school personnel				x		
Cell phone	.Possession of phone or unauthorized electronic device during day without permission from authorized school personnel			x			

Cheating	13.Academic dishonesty			X			

Controlled substances	43. Use, sale, arranging or attempting to arrange to distribute, or being under the influence of marijuana, controlled substances, Delta 8, THC, Hemp derivatives, or illicit drugs, or alcoholic beverages on school premises or during any school activity, regardless of location, this includes any product labeled for adult use only.						X
Cooperation	Lack of Cooperation	x					
Cooperation	Lack of cooperation with substitute teacher/volunteer	X					
Demonstrating	14.Posting published materials or holding demonstrations or meetings or unauthorized protests on School property without School approval (see “Distribution of Published Materials”)			X			
Dismissal	15.Violation of any school dismissal policy			X			
Disruption	307.Engaging in any misbehavior that gives school officials reasonable cause to believe that such conduct will substantially disrupt any school program					X	
Disruption	309. Engaging in any misbehavior that gives school officials reasonable cause to believe that such conduct will incite violence.					X	
Dress code	Dress code violation	X					
Drugs	44. Any case related to drugs						X
Felony	45. Conduct punishable as a felony						X
Fighting	32.Fighting or arranging a fight (including filming or photographing).					X	

Fighting	23.Scuffling. More serious than horseplay				X		
Fighting	16.Horseplay			X			
Firearm	46. Use, exhibition or possession of a firearm, illegal knife, club, stun gun, mace, pepper spray, razor, box-cutter, look-alike weapon, any item made to look like a firearm, or other prohibited weapon.						X
Food	Eating/drinking except during breakfast or lunch time, or having food outside of serving areas	X					
Forgery	24.Falsification and/or forgery of school records and/or intentionally providing incorrect information				X		
Gum	Chewing gum	X					
Harm	33.The intentional planning of physical harm towards another, including creating a hit list					X	

Harassment	25.Engaging in conduct similar to prohibited discrimination or harassment, even if that conduct does not rise to the level of harassment prohibited by law or school policy				X		
Knife	47. Use, exhibition or possession of a firearm, illegal knife, club, stun gun, mace, pepper spray, razor, box-cutter, look-alike weapon, any item made to look like a firearm, or other prohibited weapon.						X
Knife	34.Possession of a knife or blade not defined as a weapon according to Arkansas law					X	
Lack of cooperation	35.Refusal to follow directions from a school personnel that harms or potentially harms others					X	
Lack of cooperation	26.Refusal to follow directions from school personnel				X		

Lack of Cooperation	17.Failing to comply with the school's guidelines or the directives of school personnel			X			
Language	27.Offensive language, orally or in writing; Verbal or written abuse, i.e., name-calling, racial or ethnic slurs, or derogatory statements that may disrupt the school environment. Profanity and/or obscene gestures toward other students or staff.				X	X	
Language	18.Offensive language, orally or in writing. Verbal or written abuse or gestures			X			
Language	Using profane/vulgar language (not directed at a person)	X	5				
Laser	19.Possessing a laser pointer on School property or at School-sponsored events			X			
Location	28.Leaving school grounds/events without permission				X		
Location	101.Accessing restricted areas			X			
Location	102.Failing to report to assigned location			X			
Location	103.Leaving classroom without permission			X			
Location	Not being in the assigned location (including within classroom or the hallway)	X	2				
Location	Unauthorized use of elevator	X	3				
Lockers	Trading or sharing lockers	X	3				
Lying	104.Lying to a teacher or administrator			X			

Medicine	36.Abusing prescription drugs, giving a prescription drug to another student, or possessing or being under the influence of another person's prescription drug on school property or at a school-related event (except the possession of asthma or anaphylaxis medications, as allowed by "Administration of Medication".)					X	
Medicine	29.Dispensing OTC medicine				X		
Medicine	201.Possessing and/or selling "look-alike" drugs				X		
Medicine	105.Possession of medication (all medications MUST be dispensed by the nurse)			X			
Misdemeanor	37.Conduct punishable as a misdemeanor					X	
Notes	Passing Notes	X	1				
PDA	106.Inappropriate physical contact			X			
Pornographic materials	38.Possessing, distributing, exhibiting, and/or transmitting obscene or pornographic materials					X	
Possession	40. Possession of live ammunition or explosives						X
Possession	306.Possession of inappropriate item(s), including but not limited to fireworks, matches, lighters, drug paraphernalia or other items					X	
Possession	113.Possession of unauthorized toys			X			
Prohibited Item	107.Use of a skateboard, scooter, and/or roller blades while on school property			X			
Prohibited Item	Backpack or purse in the classroom	X	1	X			
Refusal	Refusal to follow directions from a staff member	X	3				

Retaliation	30.Retaliation against any school employee or volunteer at any time or place					X	
Safety	Failure to follow health and safety guidelines	X	3				
Sales	202.Sale of items or services between students, not including controlled substances				X		
Sexual	49. Sexual assault						X
Sexual	39.Indecent exposure					X	
Sexual	301.Engaging in any verbal or written communication of a sexual nature, directed toward another student or any other person					X	
Sexual	302.Engaging in any sexual act					X	
Sexual	108.Inappropriate physical contact			X			

Suspension	303.Failure to comply with school guidelines regarding suspension and/or missing more than one scheduled suspension assignment without a confirmed excuse					X	
Talking	Excessive talking	X	2				
Targeting	304.Targeting another individual for bodily harm					X	
Technology	48. Use of the school's Internet access to engage in conduct that constitutes felony criminal mischief and/or deliberate attempts to bypass installed computer security software						X
Technology	203.Computer system violations, including violations of the school's Acceptable Use Policy (see "Student Acceptable Use Policy.") including violations of artifical intelligence				X		
Technology	109.Minor computer system violations			X			

Technology	110.Possession of any electronic devices in classroom (other than phone)			X			
Technology	111.Unauthorized use of any electronic devices on school property				X		
Technology	Assigned Chromebook not charged	X	2				
Technology	Assigned Chromebook not with student	X	3				
Technology	Unauthorized use of headphones			x			
Technology	Accessing unassigned website during class	X	5				
Technology	Unauthorized personal electronic device in sight (including but not limited to headphones, earbuds) excluding cell phones			X			
Testing	204.Violating the state's examination procedures				X		
Theft	205.Stealing/Theft an item of less than $10 approximate value				X		
Threatening	Threats against school personnel and/or other students in verbal or written communication, or using the Internet or other electronic communications to threaten, or cause disruption to the school program.					X	X
Threatening	308.Terroristic Threatening					X	
Throwing	112.Throwing or use of objects not considered an illegal weapon that can cause bodily injury or property damage			X			
Throwing	Throwing things in class/hallway/cafeteria	X	3				
Tobacco	305.Sale or use of tobacco or related items/products, vaping devices, or e-cigarettes					X	
	on school property or at school-related events						

Tobacco	206.Possession of tobacco or related items/products, vaping devices, or e-cigarettes on school property or at school-related events including products containing nicotine.		-		X		
Trading	Non-authorized buying/selling/trading items (minor infractions)	X	5				
Trash	Leaving paper/trash on the floor/desk/table	X	2				
Unprepared	Lack of materials	X	1				
Warning	Warning for any behavior	X	0				

Consequences:

	Level 0	Level 1	Level 2	Level 3	Level 4
DPS	X				
Give an administrative warning.	X	X			
Provide time out or “cooling off time”.	X	X			
Have student write apology letter.	X	X			
Give student a reflection assignment.	X	X			
Call/email/conference with parent/guardian	X	X			
Counseling referral	X	X			
Assign DPS points	X	X			
Withdrawal of privileges including recess or field trip/day.	X	X			
Other developmentally appropriate plans	X	X			
Restitution/community service	X	X	X	X	
Temporary removal from class	X	X			

Written behavior plan.	X	X	X		
Temporary removal from school		X	X		
School detention (Saturday or other scheduled day)	x	X	X		
1-2 days of in-school suspension		X	X		
3rd and subsequent level 1 offenses will be assigned level 2 consequences			X		
1-2 days out-of-school suspension (AR Act 1059=- K-5)			X		
3rd and subsequent level 2 offenses will be assigned level 3 consequences.			X		
2-4 days in-school suspension with possible				X	
additional behavior plan					
1-5 days out-of-school suspension with possible additional behavior plan.				X	
Tobacco, alcohol or controlled substance education course satisfactory completion			X	X	
Any student accruing 2 level 3 offenses may be required to meet with the principal.				X	
3rd and subsequent level 3 offenses may be recommended for long term suspension or expulsion.				X	X
6-9 days out of school suspension with possible behavior plan				X	X
Law enforcement contacted. Expulsion or long term suspension may be recommended					X

Positive Reinforcement System (PRS)

PRS is specially designed to give students the opportunity to be recognized and rewarded for positive behavior beyond minimum expectations. Each time a student is observed performing a random act of kindness, helping a classmate, or assisting a teacher, he or she will be rewarded with a PRS point. (In addition to these examples, there are several other ways to earn PRS points.) Points are accumulated throughout the school year, administration can reward students periodically. PRS points can reduce DPS points only if they are given by the same teacher or staff member. Please help us encourage your child to earn PRS points. A full listing of PRS-eligible behavior can be found in the chart below.

Case Description- Generalized	Point value
PRS-Serving Saturday Detention	5
PRS-Serving In-School Suspension due to DPS	5

Case Description- Teacher Assigned	Point value
PRS- Positive Behavior with Substitute Teacher 5	5
PRS- Restorative Practice assigned by Administrator	5
PRS-Academic Improvement	3
PRS-Helping a fellow student	3
PRS-Volunteering	3
PRS- Leaving clean area in cafeteria/classroom	3
PRS-Participation improvement	2
PRS-Behavioral Improvement	2
PRS-Being a positive role model	2
PRS-Helping put away materials in class or gym	2
PRS-Helping Teacher without being asked	2

PRS-Honesty	2
PRS-Random act of Kindness	2
PRS- Positive Hallway Behavior	2
PRS- Consistently on task	2
PRS- Demonstrating outstanding leadership 2	2

Gun-Free Schools Act

In accordance with the Gun-Free Schools Act, the school shall expel from the student's regular program for a period of one calendar year, any student who is determined to have brought a firearm, as defined by federal law, to school. The Superintendent may modify the term of expulsion for a student or assess another comparable penalty that results in the student's expulsion from the regular school program on a case-by-case basis.

For the purposes of this law, "firearm" means:

1. Any weapon – including a starter gun – which will, or is designed to, or which may readily be converted to expel a projectile by the action of an explosive from the frame or receiver of any such weapon.
2. Any firearm muffler or firearm silencer.
3. Any destructive device. "Destructive device" means any explosive, incendiary or poison gas bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than 1/4 ounce, mine, or device similar to any of the preceding described devices. It also means any type of weapon by whatever name known which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore of more than 1/2 inch in diameter; and any combination of parts either designed or intended for use in converting any device into a destructive device as described, and from which a destructive device may be readily assembled.

Transportation by PINECREST Academy

Students being transported by PINECREST Academy are expected to follow all PINECREST rules and expectations. Failure to follow these regulations will result in disciplinary action.

Transportation Policy

Eligibility-Only certain students may be eligible for daily transportation through PINECREST Academy, if available. Contact the transportation coordinator with any questions regarding eligibility.

Bus Stops-When transportation is provided, PINECREST Academy reserves the right to choose limited bus stops. Contact the transportation coordinator with any questions regarding bus stops when transportation is provided.

Your child's safety is of paramount importance. Please keep in mind that Parents/Guardians are responsible for the child's safety to, from and AT the bus stop. PINECREST Academy will not provide any supervision of students as they wait for the school bus.

- Drivers are only allowed to make stops at their regularly scheduled stop locations.
  Drivers are not allowed to amend their routes without permission from the PINECREST Academy transportation coordinator
- All students are asked to be at the bus stop ten minutes before the scheduled pick-up time.
- PINECREST Academy will provide transportation in accordance with Isaac's Law. All students should be loaded and unloaded in a manner that does not require the student to cross a 4-lane road.

Bus Safety and Behavior Plan for all bus usage

Students and Parents/Guardians:

PINECREST Academy's code of conduct applies to students while traveling to and from school or to and from a school activity to the same extent as if the students were on school grounds. Appropriate disciplinary actions may be taken against commuting students who violate student code of conduct rules. This also applies to student conduct while on school buses. This behavior plan has been developed to make clear the behavior expectations for all students riding the bus and to assist the driver and bus aide in maintaining a safe environment on and around the bus while driving. These expectations apply for all regular and late bus runs as well as special trips –athletics, field trips, etc.

Students are expected to cooperate with the driver and bus aide and follow these rules at all times:

1. Students must respect the bus driver, the bus aide, and other students.
2. Students must follow both the driver's and bus aide's directions the first time they are given.
3. Cell phones must not be used to take selfies, pictures of other students and/or the bus driver. Using a cell phone to take pictures of others without their permission is considered inappropriate use of a cell phone, which may result in disciplinary action in accordance with the handbook.

4. Rude, vulgar, or obscene language or gestures are prohibited.
5. Students must sit in their assigned seat until they arrive at their stop unless permitted to move by the driver or bus aide.
6. Students must stay seated and face forward at all times.
7. Students must keep the aisle clear of books, bags, feet, legs, etc.
8. Use proper boarding and departure procedures.
9. Loud or distracting noises are prohibited, including singing, yelling, screaming or music.
10. Students must keep hands, feet, and other objects to themselves at all times.
11. Pushing, shoving, horseplay, scuffling, fighting, spitting, or throwing objects is prohibited.
12. Ethnic, racial, or derogatory comments towards students or school personnel will not be tolerated.
13. Matches, lighters or other flammable or hazardous materials are prohibited.
14. Any action by a student that is deemed to be unsafe is prohibited.
15. PINECREST Academy is not responsible for items left behind, lost or stolen on the bus.
16. Keep all parts of your body – and all objects – inside the bus.
17. Keep all harmful or prohibited objects (drugs, tobacco, alcohol, weapons or substances containing THC) off the bus.
18. Vandalism to school bus or personal property is prohibited.
19. Eating, drinking, or chewing gum is not allowed on the bus.
20. Be on time at your stop.
21. Balloons, glass, animals (alive or dead), or any item too large for the student to hold in their lap or fit under the seat in front of them will not be allowed on the bus.
22. Students must not tamper with safety equipment or use emergency exits unless instructed to do so by authorized personnel.
23. Follow the driver's signal and directions, and the 15 ft. rule when boarding and departing (stand 15 feet away from the bus stop while waiting for pickup, walk 15 feet away from the bus before the bus is clear to drive away.)

Students who are uncooperative or break the rules should expect to receive the appropriate consequence as outlined in the student code of code and may receive the following additional consequences:

Category	Examples of Infractions	1st	2nd	3rd	4th	5th
A - Minor Misconduct	1 - Boarding or exiting the bus unsafely (includes crossing in front of or behind the bus) 2 - Standing while bus is in operation or not being properly seated. 3 - Obstructing an empty seat, door, stairs or aisle 4 - Making excessive noise 5 - Disturbing, insulting, or harassing other students 6 - Public display of affection (PDA) 7 - Eating, drinking, chewing gum 8 - Using profane or obscene language or gestures 9 - Littering 10 - Any action that causes disturbances or distractions	Oral / Written Warnings	Up to 5 day Bus Suspension	Up to 10 day Bus Suspension	Up to 10 day Bus Suspension	Suspension of riding privileges for remaining school year
B - Serious Infractions	1 - Failure to comply (Disrespectful, talking back, lying) with bus driver or other adult's instruction 2 - Horseplay and spitting 3 - Throwing objects at, within, or out of bus 4 - Sticking objects or body parts out of the window/door 5 - Damage, theft, or pilfering < $100 6 - Spraying or application of cologne / fragrances 7 - Misuse of electronic devices, cell phones, cameras etc.	Up to 5 day Bus Suspension	Up to 10 day Bus Suspension	Up to 20 day Bus Suspension	Suspension of riding privileges for remaining school year	

C - Severe Offenses	1 - Full or partial nudity 2 - Sitting in driver's seat/tampering with controls or equipment 3 - Interfering with driver 4 - Fighting / Assault (or hitting, biting, pushing) 5 - Vandalism, damages, or theft > $100 6 - Tobacco use or possession	Up to 10 day Bus Suspension	Up to 20 day Bus Suspension	Suspension of riding privileges for remaining school year
D - Criminal or Illegal Acts	1 - Any action that leads to a bus accident 2 - Possession or use of weapons or other prohibited items (including laser lights) 3 - Lewd or indecent acts 4 – Possession or use of illegal substances 5 - Threatening or causing injury to another person (Bullying and/or harassment) 6 - Alcohol use or possession 7 - Bomb threat or terroristic threat	School Suspension / Expulsion proceeding initiated Discipline Report submitted to appropriate authorities		

- All rule infractions are cumulative in most cases for the school year.
- A series of minor infractions may result in serious consequences.
- All misconduct must be evaluated on a case-by-case basis. The administration reserves the right to escalate the consequences due to the severity, frequency, or previous warnings.
- Possession of weapons, prohibited items, controlled substance or representations of controlled substances, alcohol, or other serious incidents will be reported to the appropriate authorities and may result in suspension or expulsion from school in addition to loss of bus privileges.
- Restitution may be required for all damages resulting from student action including but not limited to vandalism, fighting, theft, throwing objects, or other damages.

It is the goal of PINECREST Academy to provide the opportunity for transported students to have a pleasant and above all, SAFE, ride to and from school.